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ORGANIZATIONAL MATTERS

# Decisions adopted by the Executive Board at its first regular session 1998

(19-26 January 1998)

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98-02930 (E) 240298

98/1. Narrowing the focus of United Nations Development Programme interventions

The Executive Board

1. Takes note of the report of the Administrator on narrowing the focus (DP/1998/5) and the comments made thereon;

2. Reaffirms that assistance to programme countries in their endeavour to realize sustainable human development, in line with their national development programmes and priorities, should remain the highest priority of the United Nations Development Programme, and that this assistance should be responsive and flexible, and must be based on the development plans and priorities of the programme countries and on the priorities set by the Executive Board;

3. Reaffirms the neutrality, multilateralism and universality of the United Nations Development Programme;

4. Emphasizes that coherence and focus is necessary to achieve the objectives of impact, sustainability, efficiency and effectiveness of the United Nations Development Programme interventions at the country level; and that the adoption of the programme approach should lead to fewer and larger interventions while allowing the Programme to assist programme countries in launching and piloting innovative projects;

5. Requests the United Nations Development Programme to develop further its expertise in providing capacity development assistance to programme countries in their pursuit of poverty eradication and their promotion of people's participation in development;

6. Underlines that a clear profile of the United Nations Development Programme role in each individual programme country and at the global level will facilitate the resource mobilization efforts of the Programme;

7. Recognizes the ongoing effort within the United Nations Development Programme to identify an indicative list of core development services;

8. Requests the United Nations Development Programme to cooperate to the maximum extent possible with all actors in the field of development cooperation, in particular the United Nations funds, programmes and specialized agencies, in order to foster synergies, avoid duplication and make optimal use of available resources;

9. Endorses on this basis the guiding principles contained in paragraphs 20 to 40 of document DP/1998/5;

10. Decides that the guiding principles should be applied to all country, regional and global cooperation frameworks as well as to sub-elements of these frameworks, taking into account the specific conditions of programme countries, whether funded from core resources or non-core resources;

11. Requests the Administrator to operationalize the guiding principles, including a mechanism for implementation, impact measurement and evaluation, and to incorporate the guiding principles into the new programming manual of the United Nations Development Programme;

12. Requests the Administrator to ensure that all future presentations to the Executive Board of country, regional and global cooperation frameworks, beginning at the first regular session in 1999, as well as reviews and evaluations of these frameworks, are structured in a manner that clearly describes how each of the guiding principles are applied;

13. Requests the Administrator to report at its annual session 2000 on all aspects of progress in the operationalization of the guiding principles, including the mechanism for implementation, impact measurement and evaluation.

23 January 1998

## 98/2. Review of policy implications of change and non-core funding

The Executive Board

1. Recalls General Assembly resolutions 47/199, 50/120, 50/227 and 52/203, Economic and Social Council resolution 97/59, and its decision 90/14, 95/23 and its decision 97/15 on change management, particularly paragraphs 9 and 10 thereof;

2. Welcomes the report of the Administrator (DP/1999/3) and takes note of the comments made thereon by delegations;

3. Reaffirms that the fundamental characteristics of the operational activities of the United Nations Development Programme should be, inter alia, their universal, voluntary and grant nature, their neutrality and their multilateralism;

4. Emphasizes the role of the United Nations Development Programme as a development partner and facilitator in responding to development needs, including the assistance in mobilizing funds in support of programme country development priorities from all available sources;

5. Recalls that core resources are the bedrock of the United Nations Development Programme and that they ensure universality, predictability, neutrality and multilateralism at the United Nations Development Programme as well as the ability to respond in a flexible way to the needs of programme countries, in particular those of least developed countries and low-income countries;

6. Expresses deep concern on the decline in core resources and the negative impact of this decline on the future work of the United Nations Development Programme and requests that the respective proportions of core and non-core resources be kept under review;

7. Recognizes the importance of non-core resources, including cost-sharing and non-traditional sources of financing, as a mechanism to enhance the capacity and supplement the means of the United Nations Development Programme to achieve the goals and priorities specified in decision 94/14;

8. Reaffirms the role of the United Nations Development Programme at the country level in providing a range of support services for national execution and the implementation of the projects of the United Nations Development Programme, including those funded by non-core resources, within the parameters below:

(a) Support will be provided only at the request of programme country Governments;

(b) Support will be provided only for activities within the country cooperation framework and the sustainable human development framework;

(c) Support will be provided based on a thorough capacity assessment of the executing agent, particularly with regard to administrative and operational management capacity and with regard to full accountability for funds managed by the United Nations Development Programme;

(d) Support will be accompanied by appropriate capacity-building measures, including clear exit strategies to ensure that long-term capacity-building objectives are achieved;

(e) As part of the revision of the national execution procedures, appropriate instruments will be put in place to improve the monitoring and the evaluation of such services, including obligatory annexes to all project documents stating the nature and scope of such support as well as the functions and responsibilities of the parties involved;

(f) At the request of the Government of the programme country, the United Nations Development Programme will take systematically into account services that can be provided by United Nations specialized agencies or other relevant execution, implementing and procurement agents;

(g) In accordance with Executive Board decision 94/28, the role of the United Nations Development Programme as executing agent shall remain limited to countries in special circumstances and apply only when it can be demonstrated that it is essential to safeguard the full responsibility and accountability of the Administrator for effective programme and project delivery;

9. Requests that, when the United Nations Development Programme develops, implements and manages activities funded by non-core resources, in an integrated, transparent, flexible and accountable manner, the additional costs resulting from non-core-funded activities be fully recovered and requests also that these activities and their support costs be systematically identified in the cooperation frameworks;

10. Requests the Administrator to submit to the Executive Board at its annual session 2001 an evaluation, in consultation with programme countries,

relevant units of the United Nations system and with members of the Board, on all aspects of activities funded by non-core resources, including government cost-sharing, and on their impact on national capacities, particularly concerning the modalities applied by the United Nations Development Programme;

11. Decides to keep the trends and impact of non-core resources under close review and to this end requests the Administrator, in the context of his annual report, to provide comprehensive information thereon, including on their amount, origin, destination and influence on programming.

23 January 1998

98/3. Funding strategy for the United Nations Development Programme

The Executive Board

1. Takes note of the report of the Administrator on moving towards a sustainable funding strategy for the United Nations Development Programme (DP/1997/CRP.23) and the comments made during the Executive Board discussion;

2. Reaffirms that core resources are the bedrock of the United Nations Development Programme and that they ensure the universality, predictability, neutrality and multilateralism of the Programme as well as the ability to respond in a flexible way to the needs of programme countries, in particular those of the least developed countries and low-income countries;

3. Notes with concern that, despite significant improvements in efficiency at the United Nations Development Programme, core resources declined during the previous programming cycles and fall short of the initial planning figure set in decision 95/23 and of the increasing needs of programme countries; and notes with appreciation the contribution of programme countries to core resources of the Programme; and notes that, despite contributions from a new set of member countries, core funding remains dependent on a limited number of donors; that to manage this funding shortfall, the Administrator extended the implementation phase of some country programmes; and that further programme delays may affect programme results and the credibility of the Programme as a reliable development partner;

4. Recognizes that core and non-core resources are components of the United Nations Development Programme funding; that urgent action by the Executive Board is needed to deal with the funding situation in the short and longer terms; that a clearer profile of the role of the Programme at all levels is needed; and that, simultaneously, in accordance with General Assembly resolution 50/227 and Economic and Social Council resolution 1997/59, the Executive Board needs to set specific and realistic targets for core resources and decide on a future funding mechanism to make the funding of the Programme more secure and predictable;

5. Recognizes that positive results of the efforts to narrow the focus of United Nations Development Programme activities will play an important role in mobilizing core resources for the Programme in the future;

6. Requests the Administrator to present to the Executive Board, at its second regular session 1998, a three-year financial forecast outlining the financial commitments as of 31 December 1997 entered into by the United Nations Development Programme as a result of Board decisions on country cooperation frameworks, regional and global programmes, and other policy, administrative, and reform measures; and to ensure that the financial implications of all future programming, administrative, and policy recommendations brought for Board approval are presented to the Board prior to their adoption;

## I. SHORT-TERM ACTION

7. Urges all member countries, in particular the donors and other countries in a position to do so, to contribute additional funds to United Nations Development Programme core resources and to make early payment of their contributions;

8. Requests the Administrator to ensure that, in the short term, administrative costs will be maintained at levels currently agreed upon, as per decision 97/24, and that all additional contributions to core resources will be used exclusively to implement United Nations Development Programme development activities;

## II. DEVELOPING A SUSTAINABLE FUNDING STRATEGY FOR UNDP

9. Decides, taking fully into account discussions in other forums, to convene an open-ended, ad hoc working group on the United Nations Development Programme funding strategy and requests the President of the Bureau of the United Nations Development Programme Executive Board to appoint a Bureau Vice-President to serve as chairperson, and requests the Secretary of the Executive Board, and other relevant Programme divisions, to facilitate and support the working group deliberations;

10. Decides that the mandate of the open-ended, ad hoc working group shall be:

(a) A review of various funding mechanisms as well as other options for the United Nations Development Programme so as to place the funding of the Programme on a predictable, assured, and continuous basis, taking into account various budgetary processes in contributing countries, as well as the need for more equitable burden-sharing among donor countries;

(b) Development of guidelines and criteria to set funding targets for the United Nations Development Programme core resources, based in particular on: (i) the goals and priorities of the Programme as specified in decisions 94/14 and 95/23; (ii) the development needs and priorities of programme countries as identified in country cooperation frameworks; (iii) projected core

contributions; (iv) the funding role of the Programme within the larger context of international development financing; and (v) existing long-term commitments and strategies;

11. Acknowledges the relevance of upcoming Executive Board discussions on the successor programming arrangements, including the review of the current eligibility criteria for the allocation of core resources to programme countries, and the need for a clear institutional profile to increase public awareness and generate support, and to develop an effective communication and information strategy to be used in advocacy work for the United Nations Development Programme;

12. Requests the Administrator to ensure that close coordination and consultation with similar efforts undertaken by other United Nations funds and programmes will be provided for throughout the work of the working group to ensure, to the extent possible, consistency in approaches and mechanisms adopted by the Executive Boards of United Nations funds and programmes to respond to the mandates of the General Assembly and the Economic and Social Council;

13. Requests the President of the Executive Board to report to the Board on the progress achieved by the open-ended, ad hoc, working group, at each upcoming session of the Board with a view to adopting a decision on a sustainable funding strategy at its third regular session 1998.

23 January 1998

## 98/4. Overview of decisions adopted by the Executive Board at its first regular session 1998

The Executive Board

Recalls that during the first regular session 1998 it:

### ITEM 1: ORGANIZATIONAL MATTERS

Elected the following Bureau for 1998:

| | |
|---|---|
| President | H.E. Mr. Jacob Botwe Wilmot (Ghana) |
| Vice-President | Dr. Atul Khare (India) |
| Vice-President | Mr. Volodymyr Reshetnyak (Ukraine) |
| Vice-President | H.E. Dr. John W. Ashe (Antigua and Barbuda) |
| Vice-President | Mr. Alan March (Australia) |

Approved the agenda and work plan for its first regular session 1998 (DP/1998/L.1) as orally amended;

Approved the report of the third regular session 1997 (DP/1998/1);

Approved the annual work plan 1998 for UNDP/UNFPA Executive Board as orally amended and annexed to the present decision;

Agreed to the following schedule of future sessions of the Executive Board in 1998 subject to the approval of the Committee on Conferences:

| | |
|---|---|
| Second regular session 1998: | 20-24 April 1998 |
| Annual session 1998: | 8-19 June 1998 (Geneva) |
| Third regular session 1998: | 14-18 September 1998 |

Agreed to the following tentative schedule of future sessions of the Executive Board in 1999:

| | |
|---|---|
| First regular session 1999: | 11-15 January 1999 |
| Second regular session 1999: | 5-9 April 1999 |
| Annual session 1999: | 14-25 June 1999 (New York) |
| Third regular session 1999: | 13-17 September 1999 |

Agreed to the subjects to be discussed at the second regular session 1998 of the Board, as listed in the annexed work plan;

## UNDP/UNFPA SEGMENT

### ITEM 2: RECOMMENDATIONS OF THE BOARD OF AUDITORS

Took note of the UNDP report on follow-up to recommendations of the report of the Board of Auditors for the biennium 1994-1995 (DP/1998/4);

Took note of the UNFPA report on follow-up of the report of the Board of Auditors for 1994-1995: status of implementation of recommendations (DP/FPA/1998/1);

## UNFPA SEGMENT

### ITEM 3: UNFPA: COUNTRY PROGRAMMES AND RELATED MATTERS

Approved the following country and subregional programmes:

Paraguay (DP/FPA/CP/195);

China (DP/FPA/CP/196);

Nicaragua (DP/FPA/CP/197);

Egypt (DP/FPA/CP/198);

Algeria (DP/FPA/CP/199);

Pacific subregion (DP/FPA/CP/200);

Requested the Executive Director to report regularly to the Executive Board on the implementation of significant elements of the above programmes, including progress in meeting the principles and goals of the Programme of Action of the International Conference on Population and Development;

UNDP SEGMENT

ITEM 4: UNDP 2001

Took note of the oral report of the Administrator on the implementation of change management;

Adopted decision 98/1 of 23 January 1998 on narrowing the focus of United Nations Development Programme interventions;

ITEM 5: COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS

Approved the implementation strategy for the first regional cooperation framework for Africa (1997-2001) (DP/1998/6);

Approved the implementation strategy for the first regional cooperation framework for the Arab States (1997-2001) (DP/1998/7 and Corr.1);

Approved the implementation strategy for the first regional cooperation framework for Asia and the Pacific (1997-2001) (DP/1998/8);

Approved the implementation strategy for the first regional cooperation framework for Europe and the Commonwealth of Independent States (1997-1999) (DP/1998/9);

Approved the implementation strategy for the first regional cooperation framework for Latin America and the Caribbean (1997-1999) (DP/1998/10);

Approved the following country cooperation frameworks and country programme extension:

I

First country cooperation framework for Cape Verde (DP/CCF/CVI/1);

First country cooperation framework for Ghana (DP/CCF/GHA/1);

First country cooperation framework for Mozambique (DP/CCF/MOZ/1);

Second extension of the sixth country programme for Kenya (DP/CP/KEN/6/EXTENSION II)

II

First country cooperation framework for Algeria (DP/CCF/ALG/1);

First country cooperation framework for the Libyan Arab Jamahiriya (DP/CCF/LIB/1);

III

First country cooperation framework for the Cook Islands (DP/CCF/CKI/1);

First country cooperation framework for the Republic of Korea (DP/CCF/ROK/1);

First country cooperation framework for Tokelau (DP/CCF/TOK/1);

IV

First country cooperation framework for Guatemala (DP/CCF/GUA/1);

First country cooperation framework for Nicaragua (DP/CCF/NIC/1);

Took note of the report of the Administrator on UNDP assistance to Myanmar contained in document DP/1998/11 and decided to consider, at its annual session 1998, a proposal for future UNDP assistance to Myanmar in conformity with Governing Council decision 93/21 and Executive Board decision 96/1;

ITEM 6: UNDP: RESOURCE MOBILIZATION

Adopted decision 98/2 of 23 January 1998 on the review of policy implications of change and non-core funding;

Adopted decision 98/3 of 23 January 1998 on funding strategy for the United Nations Development Programme;

Decided to postpone consideration of the report on the review of the round-table process (DP/1998/CRP.2) to its annual session 1998;

ITEM 7: OTHER MATTERS

Endorsed the Integrated Framework for Technical Assistance to Support Trade-related Activities in Least Developed Countries (DP/1998/CRP.4);

Took note of the report on UNDP follow-up to World Trade Organization initiatives for least developed countries (DP/1998/CRP.5);

Took note of the oral report on the results of the first session of the Conference of Parties of the Convention to Combat Desertification;

Took note of the oral report on the outcome of the ad hoc thematic meeting of the Joint United Nations Programme on HIV/AIDS Coordinating Board held in Nairobi from 16 to 18 November 1997;

Took note of the oral report by the Associate Administrator on the utilization of resources for target for resource assignment from the core (TRAC) line 1.1.3.

23 January 1998

## Annex

## DRAFT WORK PLAN FOR THE EXECUTIVE BOARD IN 1998

### INTRODUCTION

1. In its decision 96/25, the Executive Board decided, inter alia, to introduce an annual work plan for the Executive Board. The present document contains a list of priority issues for UNDP and UNFPA for 1998, and proposes a draft work plan for the Executive Board, taking into account these priority issues as well as the legislation and guidelines established by the Executive Board and discussions held at the third regular session 1997 of the Executive Board.

### UNDP

2. For UNDP, the biennium 1998-1999 will be one of implementation and consolidation of legislation adopted and initiatives taken during the current biennium. Priority will be given to implementation of the change management process and the new programming framework, as well as to the mobilization of support and resources for poverty eradication programmes. Within the change management process, the focus will be on three major areas: enhanced country focus; effectiveness and impact; and efficiency, accountability and good management. Strategy evaluations will be undertaken and presented to the Board as and when they are completed.

3. As decided by the Executive Board in 1996, the reports on special funds managed by UNDP are considered on a rotational basis. In 1998, it is proposed that the Board review the report on the United Nations Volunteers.

### UNFPA

4. UNFPA priorities for 1998 are fivefold: (a) to increase the Fund's resource base on a more predictable, assured and continuous basis; (b) to continue to evaluate and to increase the effectiveness of programmes throughout the world; (c) to continue to implement new programme priorities and the new approach for resource allocation as contained in Executive Board decisions 95/15 and 96/15, respectively; (d) to improve the manner in which the Fund's programmes address absorptive capacity and resource utilization in programme countries; and (e) to collaborate in the implementation of United Nations system-wide reform efforts. UNFPA will also collaborate with other relevant bodies in preparing for the ICPD +5 initiatives scheduled for 1999.

UNDP PRIORITY ISSUES FOR 1998

| ISSUE | FOLLOW-UP | REPORT TYPE | SESSION |
|---|---|---|---|
| A. Implementation of UNDP 2001 | UNDP 2001: Progress report and strategy for implementing next steps, ensuring synergy with the United Nations reforms (97/15 para 21) | Oral | First and annual |
| | Analysis of the introduction of subregional resource facilities (97/15 para 16) | Official | Annual |
| B. Implementation of the new programming framework | Implementation strategy for each regional cooperation framework, including performance measurement methodology and timetable for mid-term appraisal | Official | First |
| | Review of implementation of the programming cycle | Official | Third |
| | Analysis of results in accelerating programme delivery and strategic options for the future | Official | Third |
| C. Ensuring programme quality | Strategy for narrowing UNDP priority areas of focus, building on the September 1997 workshop | Official | First |
| D. Funding strategies and outreach | Strategy for increasing UNDP core resources and creating a more sustainable funding base | CRP | First |
| | Assessment of lessons learned in mobilizing core as well as non-core resources and strategic options for the future | Official | First |
| | Options for improving the UNDP communication and information policy as a tool for mobilizing resources and increasing public awareness of UNDP value-added and impact | Official | Annual |

**UNFPA PRIORITY ISSUES FOR 1998**

| ISSUE | FOLLOW-UP | REPORT TYPE | SESSION |
|---|---|---|---|
| A. Increase resource base | Further develop resource strategy | Official a/ | Annual |
| | Explore innovative funding mechanisms | | |
| | Explore ways to ensure stable, predictable income | | |
| B. Operationalization of core programme areas | Focus on adolescent reproductive health | Official a/ | Annual |
| | Implement information strategy and advocacy activities | Oral | Annual |
| | Translate into specific activities at country level | Official b/ | Second and third |
| | Promote involvement of national non-governmental organizations | Official a/ | Annual |
| | Conduct thematic and programme evaluations | Official | Annual |
| C. Implementation of resource allocation approach | Country programming process | Official b/ | Second, third and annual |
| D. Strengthening of internal oversight, audit and accountability | Increase number and quality of management audits and policy application reviews | Official a/ | Annual |
| E. Preparations for ICPD + 5 | Status report on preparations | Oral c/ | Second and annual |
| F. Study of absorptive capacity and resource utilization in programme countries | Recommendations on concrete operational measures | Official | Annual |

a/ Reported on in the context of the annual report
b/ Reflected in country programmes and in the annual report
c/ May be taken up at the second regular session and/or annual session

EXECUTIVE BOARD OF UNDP/UNFPA
TENTATIVE AGENDA FOR 1998

Table 1. First regular session 1998 (19-23 January 1998
(5 working days)

| Item No. | Nature of report | Action/ Information | Time Allotted | Item and subject |
|---|---|---|---|---|
| 1 | | | | ORGANIZATIONAL MATTERS |
| | | | | Election of the Bureau |
| | Official (DP/1998/L.1) | A | | Provisional agenda, annotations, list of documents |
| | Official | A | | Report on the third regular session 1997 |
| | Official | I | ½ day | Decisions adopted by the Executive Board in 1997 |
| | CRP[a] | A | | Annual work plan 1998 for UNDP/UNFPA Executive Board (96/25) |
| 2 | | | | UNFPA/UNDP SEGMENT |
| | Official | A/I | | Updated overview of implementation of recommendations of the Board of Auditors (97/2 and 97/3 |
| | | | | UNFPA SEGMENT |
| 3 | Official | A | ½ day | UNFPA: COUNTRY PROGRAMMES AND RELATED MATTERS |
| | | | | UNDP SEGMENT |
| 4 | | | | UNDP 2001: |
| | Oral | I | ½ day | Follow-up to decision 97/15 - Progress report |
| | Official | A | | Narrowing the focus (97/15) |

[a] An official report will be prepared in-session on the basis of the conference room paper.

| Item No. | Nature of report | Action/ Information | Time Allotted | Item and subject |
|---|---|---|---|---|
| 5 | | | | COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS |
| | Official | A | 1 day | Implementation strategy papers for regional cooperation frameworks (97/9)<br><br>Country cooperation frameworks<br><br>Assistance to Myanmar (96/1) |
| 6 | | | | RESOURCE MOBILIZATION |
| | CRP | A/I | ½ days | UNDP resources and funding strategy options: "Towards a sustainable funding strategy for UNDP" |
| | CRP | I | | Review of round-table process |
| | Official | A | | Review of modalities of non-core resources (96/44) including follow-up to 97/15 para. 23 |
| 7 | | | ½ day | OTHER MATTERS |
| | Oral | I | ½ day | UNDP/UNFPA/UNICEF JOINT SESSION<br><br>Exchange of views on the impact of overall United Nations reform on the funds and programmes |

Abbreviations: A = action; CRP = conference room paper; and I = information.

Table 2 Second regular session 1998 (20-24 April 1998)
(5 working days)

| Item No. | Nature of report | Action/ Information | Time Allotted | Item and subject |
|---|---|---|---|---|
| 1 | | | | ORGANIZATIONAL MATTERS |
| | Official (DP/1998/L.2) | A | | Provisional agenda, annotations, list of documents |
| | Official | A | ½ day | Report on the first regular session 1998 |
| | | | | Decisions adopted by the Executive Board at its first regular session 1998 |
| | | | | UNDP/UNFPA SEGMENT |
| 2 | Official | A | ½ day | REPORTS TO THE ECONOMIC AND SOCIAL COUNCIL |
| | | | | UNDP SEGMENT |
| 3 | Official | A | 1 day | Country cooperation frameworks and related matters |
| | | | | UNFPA SEGMENT |
| 4 | Official | A | 1½ days | Country programmes and related matters |
| 5 | | | | FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS |
| | Oral | I | ¼ day | Criteria and mechanisms for budget adjustments in the event of any significant shortfall in income (97/26) |
| 6 | | | | TECHNICAL SUPPORT SERVICES |
| | Oral | I | ½ day | Review of "Report on an assessment of the TSS specialist posts at headquarters and regional levels" (97/27) |

| Item No. | Nature of report | Action/ Information | Time Allotted | Item and subject |
|---|---|---|---|---|
| 7 | | | | STAFF TRAINING ACTIVITIES |
| | Oral | I | ¼ day | Status report on the implementation of evaluation recommendations (97/29) |
| 8 | | | | RESOURCE MOBILIZATION |
| | Official | A | ½ day | Consequences of resource shortfalls in achieving ICPD goals (97/29) |
| 9 | | | | OTHER MATTERS including: |
| | Oral | I | ¼ day | Update on Coordinating Committee on Health |

Abbreviations: A = action; CRP = conference room paper; and I = information.

Table 3. Annual session 1998 (8-19 June 1998)
(10 working days)

| Item No. | Nature of report | Action/ Information | Time Allotted | Item and subject |
|---|---|---|---|---|
| 1 | | | | ORGANIZATIONAL MATTERS |
| | Official (DP/1998/L.3) | A | | Provisional agenda, annotations, list of documents/work plan |
| | Official | A | | Report on the second regular session 1998 |
| | | | | Decisions adopted by the Executive Board at its second regular session 1998 |
| | | | | UNFPA SEGMENT |
| 2 | Official | I | | REPORT OF THE EXECUTIVE DIRECTOR FOR 1997 |
| | | | 1½ days | |
| | | | | Introduction by the Executive Director |
| | | | | Programme priorities and implementation |
| | | | | Resource mobilization |
| | | | | Global Contraceptive Commodity Programme/Global Initiative on Contraceptive Requirements |
| | | | | Regional overview |
| | | | | Statistical annex |
| 3 | Official | A | ½ day | ABSORPTIVE CAPACITY AND FINANCIAL RESOURCE UTILIZATION (96/27) |
| 4 | Official | A | ½ day | WORK PLAN AND REQUEST FOR PROGRAMME EXPENDITURE AUTHORITY |
| 5 | Official | I | ½ day | PERIODIC REPORT ON EVALUATION |

| Item No. | Nature of report | Action/ Information | Time Allotted | Item and subject |
|---|---|---|---|---|
| 6 | | | | INFORMATION AND COMMUNICATION STRATEGY |
| | Oral | I | ½ day | Implementation of decision 97/13 |
| 7 | Oral | I | | REPORT ON STATUS OF THE COORDINATING COMMITTEE ON HEALTH |
| | | | | UNDP SEGMENT |
| 8 | | | | ANNUAL REPORT OF THE ADMINISTRATOR |
| | Official | A | | Introduction by the Administrator |
| | Official | A | 2 days | Main programme record, including reporting on special funds |
| | Official | I | | Assistance to the Palestinian people |
| | Official | I | | The United Nations New Agenda for Development in Africa and the Special Initiative for Africa |
| | Official | I | | Reports of the Joint Inspection Unit |
| | Official | I | | Statistical annex |
| 9 | CRP | I | | UNDP 2001: Follow up to decision 97/15 para 16 (Interim report on SURFs) |
| 10 | Official | I | ½ day | Follow-up to the United Nations Reform including transfer to the United Nations Development Programme of the responsibilities of the Emergency Relief Coordinator for natural disaster mitigation, prevention and preparedness |
| 11 | Official | I | ½ day | EVALUATION |

| Item No. | Nature of report | Action/ Information | Time Allotted | Item and subject |
|---|---|---|---|---|
| 12 | Official | I/A | ½ day | UNITED NATIONS VOLUNTEERS |
| 13 | | | ½ day | RESOURCE MOBILIZATION (including review of round-table process) |
| 14 | Official | | ½ day | COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS (including Assistance to Myanmar) |
| 15 | | | ½ day | COMMUNICATION AND INFORMATION POLICY |
| | Official | I | | Follow up to decision 97/17 (para 10) |
| 16 | | | | UNITED NATIONS OFFICE FOR PROJECT SERVICES |
| | Official | A | ½ day | Report on the United Nations Office for Project Services (96/33) |
| | Official | | | Report on follow-up on recommendations of the Board of Auditors on UNOPS (97/23) |
| | | | | UNDP/UNFPA SEGMENT |
| 17 | Oral | I | ½ day | Reports on internal oversight |
| 18 | | | ½ day | OTHER MATTERS including:<br>- Briefing on UNAIDS |
| * | | | | |

* **NOTE:** A Special Event on 1998 State of World Population report will be organized by UNFPA for half a day.

Abbreviations: A = action; CRP = conference room paper; I = information; and ICPD = International Conference on Population and Development.

Table 4. Third regular session 1998 (14-18 September 1998)
(5 working days)

| Item No. | Nature of report | Action/ Information | Time Allotted | Item and subject |
|---|---|---|---|---|
| 1 | | | | ORGANIZATIONAL MATTERS |
| | Official (DP/1998/L.4) | A | | Provisional agenda, annotations, list of documents |
| | Official | A | ½ day | Report on the annual session 1998 |
| | CRP | I | | Decisions adopted by the Executive Board at the annual session 1998 |
| | | | | Outline for Executive Board work plan 1999 |
| | | | | UNDP SEGMENT |
| 2 | | | | UNDP 2001 : Progress report |
| 3 | | | | FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS |
| | Official | I/A | | Report on the implementation of the budget for biennium 1998-1999 (97/24) |
| | Official | I | | Annual review of the financial situation 1997 |
| | | I | 1 day | Activities of the Inter-Agency Procurement Services Office |
| | | | | Subcontracts awarded and major equipment ordered |
| | | | | Review and revision of UNDP Financial Regulations and Rules |

| Item No. | Nature of report | Action/ Information | Time Allotted | Item and subject |
|---|---|---|---|---|
| 4 | | | | COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS |
| | Official | A | | Review of implementation of the new programming cycle |
| | Oral | I | 1 day | Report on implementation of the first country cooperation framework for Nigeria (97/25) |
| | Official | | | Country cooperation frameworks |
| 5 | | | | UNOPS: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS |
| | Official | A | ½ day | Revised budget estimates for the biennium 1996-1997 |
| | Official | I | | Audit reports |
| 6 | Oral | | | UNIFEM (97/18) |
| 7 | | | ½ day | RESOURCE MOBILIZATION |
| | | | | UNFPA SEGMENT |
| 8 | | | | FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS |
| | Official | I | | Annual financial review, 1997 |
| | Official | I | | Status of financial implementation of country programmes |
| | Official | I | 1 day | Multi-bilateral and trust fund arrangements (97/26) |
| | Official | I | | Progress in implementing the support budget for 1998-1999 (97/26) |
| 9 | | | | SOUTH-SOUTH COOPERATION |
| | Official | A | | "Partners in Population and Development " (96/9) |

| Item No. | Nature of report | Action/ Information | Time Allotted | Item and subject |
|---|---|---|---|---|
| 10 | Official | A | | COUNTRY PROGRAMMES AND RELATED MATTERS |
| 11 | | | ½ day | OTHER MATTERS including:<br>- Field visits |
| | Oral | I | | - Status report on the Coordinating Committee on Health |

Abbreviations: A = action; CRP = conference room paper; I = information; and UNOPS = United Nations Office for Project Services.

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